

## **AFFIDAVIT OF WRITTEN NOTICE**

Affidavit of Compliance – Chicago Zoning Ordinance §17-13-0107-A7

I hereby certify that I have complied with the requirements of §17-13-0107-A of the Chicago Zoning Ordinance, Title 17 of the Municipal Code of Chicago, by serving written notice of this Administrative Adjustment Application for the property located at \_\_\_\_\_ . Said written notice was sent via USPS Certified Mail on \_\_\_\_\_, 20\_\_\_\_, to the owners of the abutting properties of the subject property and to the Alderman of the ward in which the administrative adjustment is proposed.

Attached hereto and incorporated herein is:

- 1) a copy of the Notification of Administrative Adjustment Application letter sent to the property owners of the abutting properties and to the Alderman of the ward;
- 2) a list containing the names and last-known of addresses of each party provided notice;
- 3) a copy of Cook County tax records for abutting properties
- 4) a copy of the postmarked Certified Mail sender's receipt issued by the USPS for each notice sent.

\_\_\_\_\_  
Applicant/Agent Signature

\_\_\_\_\_  
Print Applicant/Agent Name

\_\_\_\_\_  
Date